

Northwest Division 2 Championships
Hosted by Green YMCA Barracuda Swim Team
Saturday, February 2, 2008

Dear Coaches and Program Directors:

The Green YMCA Barracuda Swim Team is proud to host the 2007-2008 Northwest Division 2 Championships at the University of Akron on **February 2, 2008**.

This year, we will once again run the meet simultaneously in two pools. The meet should run for ***approximately 5 hours***, barring any unforeseen delays.

The pools are both viewable from the common seating area. We only suggest that if families have swimmers swimming in both pools, that they sit as close to the center as possible in order to be able to view both pools comfortably. If families have swimmers in the East Pool (11 & Older), please sit in the farthest end from the admissions area. If families have swimmers in the West Pool, please sit closer to the admissions area. Sitting in this fashion will ensure that all families will be able to see their swimmers in all their events.

We are requiring that all entries to be submitted via Hy-Tek Team Manager. If a team does not use Team Manager, we will accept paper entries, but due to the time involved in having our Meet Secretary enter the information into Team Manager there will be a \$200.00 fee charged on top of the normal entry fees for teams submitting paper entries.

If a team plans to submit paper entries or if a team has trouble loading the event file, please contact our **Head Coach Ty Shackelford** as soon as possible. Please email all the completed entry files to **tshac@sbcglobal.net** no later than **January 28, 2008**.

Please include a Meet Entry and Meet Fees report from Team Manager with your team's entry file. As soon as we have imported your team's entries, we will email an entry report conformation so that each team can check their entries. After the conformation email is sent, each coach will then have 24 hours to make any corrections.

The entry deadline for all entries is January 28, 2008. This means that we will need to be in receipt of all corrected entries and checks, payable to the Green YMCA Swim Boosters (GYSB), by **January 28, 2008**.

Please make sure when submitting entries that you include the names of all your coaches.

We will be offering T-Shirts to commemorate the event. To pre-order T-Shirts, please go to our website at ***www.greenbarracudas.com*** and then click on the link for Divisional T-Shirts. All artwork will be available for viewing at this link as well.

Checks for t-shirt payment and orders must be received no later than **January 21, 2008**. **While we may have a limited number of shirts for sale at the meet it is highly recommended that families pre-order their t-shirts to ensure size and availability.**

Please mail all checks for entries and t-shirts to the following address:

Valerie Schwartz
1376 Medley Drive
North Canton, OH 44720

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We will need each team to supply at least three (3) Officials (if possible), four (4) or more timers and at least four (4) Age Group Coordinators to get their own swimmers to the Clerk of Course (10 & Under) or to the Blocks for their events (11 & Older). **It will be each team's responsibility to get their swimmers to the blocks or to the Clerk of Course.**

Please note that we will not be running a Clerk of Course for the 11 & Older swimmers.

PLEASE MAKE SURE THAT YOUR PARENTS UNDERSTAND THAT THEY ARE NOT ALLOWED ON THE POOL DECK UNLESS THEY ARE VOLUNTEERING.

All parents that volunteer and all coaches listed for each team are invited to the Hospitality Room for refreshment during the meet.

In order to give us enough time to prepare badges and verify that we have the correct number of workers, please submit all Volunteer Lists to us by **January 21, 2008**.

If you have any questions, please do not hesitate to contact Head Coach Ty Shackelford or myself. The Green YMCA and the GYSB Parent Board wish all teams good luck at the 2008 Divisional 2 Championship Meet.

Valerie Schwartz
Meet Director
330-899-9660 (home)
704-699-8441 (cell)
vtschwartz@sbcglobal.net

Ty Shackelford
Barracuda Head Coach
330-285-1303 (cell)
tshac@sbcglobal.net

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VOLUNTEER LIST DUE BY JANUARY 21, 2008

Team Name: _____

Certified Official		Certified Official	
1.		2.	
3.		4.	
Timers		Timers	
1.		2.	
3.		4.	
5.		6.	
Age Group Coordinators		Age Group Coordinators	
1.		2.	
3.		4.	
5.		6.	
Assistant Coaches		Assistant Coaches	
1.		2.	
3.		4.	
5.		6.	
7.		8.	

Head Coach Name: _____

Head Coach Contact: Phone: _____

Email: _____

Head Coach Signature: _____

Parent Board Name: _____

Parent Board Contact: Phone: _____

Email: _____

Workers and coaches on this list will be admitted free and invited to the Hospitality Room for refreshments during the meet. This form **MUST** be in our hands no later than **Monday, January 21, 2008**. Please send to:

Valerie Schwartz
 1376 Medley Drive
 North Canton, OH 44720
 vtschwartz@sbcglobal.net

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MEET INFORMATION

LOCATION	The University of Akron Oliver R. Ocasek Natatorium (ONAT) 402 Carroll St, Akron, OH 44304-1851																
POOL	Dual (2), eight (8) lanes, 25 yard indoors pools, large spectator seating area, Colorado Timing systems/scoreboard for each pool.																
MEET DIRECTOR	Valerie Schwartz 330-899-9660 (home) 704-699-8441 (cell) vtschwartz@sbcglobal.net																
MEET SECRETARY	Ty Shackelford 330-285-1303 tshac@sbcglobal.net																
WEBSITE	Debbie Hawk nursehawk@sbcglobal.net www.greenbarracudas.com (t-shirt orders) www.neoyswim.org																
ADMISSION	ADULT: \$5.00 CHILDREN/SENIORS: \$3.00 UNDER 6: FREE																
HEAT SHEETS	\$5.00 includes both pools and highlighter																
MEET SCHEDULE	ONE SESSION ONLY 11 & Older in West Pool 10 & Under in East Pool Warm ups start at 9:00 am Meet Start Time is 10:00 am																
WARM UP SCHEDULE	<p style="text-align: center;">All lanes are given for each team for both pools Warm ups for 11 & 12 and 8 & under at 9:00 AM Warm ups for 13 & Older and 9 & 10 at 9:30 AM</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr><td>LANE ONE</td><td>GREEN</td></tr> <tr><td>LANE TWO</td><td>HILLCREST</td></tr> <tr><td>LANE THREE</td><td>CUYAHOGA FALLS</td></tr> <tr><td>LANE FOUR</td><td>RIDGEWOOD</td></tr> <tr><td>LANE FIVE</td><td>ELYRIA</td></tr> <tr><td>LANE SIX</td><td>LAKE COUNTY WEST END</td></tr> <tr><td>LANE SEVEN</td><td>COPLEY</td></tr> <tr><td>LANE EIGHT</td><td>VERMILLION</td></tr> </table>	LANE ONE	GREEN	LANE TWO	HILLCREST	LANE THREE	CUYAHOGA FALLS	LANE FOUR	RIDGEWOOD	LANE FIVE	ELYRIA	LANE SIX	LAKE COUNTY WEST END	LANE SEVEN	COPLEY	LANE EIGHT	VERMILLION
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CONDUCT	The meet will be conducted according to the NCAA rules as accepted and amended by the NEO YMCA Swim League. Refer to the NEO YMCA League Rules.																

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Eligibility	Swimmers must have participated in three (3) dual meets during the 2007-2008 season to be eligible. Each swimmer may enter and compete in a maximum of two (2) individual events and two (2) relay events. If a team has fewer than four swimmers entering in as age group, then the swimmers can enter in three (3) individual events. 10 & Under swimmers may swim three individual events only if a team has three or less 10 & Under and no 8 & Under. 8 & under swimmers may swim in three (3) individual events only if a team has three or less 8 & Under and no 10 & under. Teams have no limit on the number of entries for each event. Relay swimmers MUST be listed on the day of the meet.
SEEDING	Events will be seeded by NCAA rules for timed final meets. Please indicate best times in a 25 yard pool. No meter conversions.
ENTRIES	<p>All entries MUST be submitted by email to Ty Shackelford at tshac@sbcglobal.net using the Team Manager Entry File that will be emailed or downloaded from the website. Once you email your Team Manager entries, please send the Entry Summary Form and your check, payable to "GYSB" to:</p> <p style="text-align: center;">Valerie Schwartz Team Entry Fees 1376 Medley Drive North Canton, OH 44720</p> <p>All entries MUST be received no later than January 28, 2008.</p>
ENTRY FEES	\$2.00 per individual event and \$8.00 per relay entry. Remit checks to GYSB. <i>There is a \$200 administration fee charged to any team submitting paper entries.</i>
COACHES MEETING	Coaches will meet in the Hospitality Room at 8:30 am. Scratches must be submitted at that time.
VOLUNTEERS	<p>Each team needs to provide the following workers for the meet:</p> <p>3 Certified Officials (must wear badges and white shirts) 4 to 6 Timers 4 Age Group Coordinators (at least one coordinator must remain in each team area at all times)</p> <p>All teams are required to have one parent on deck for 10 & older relays and two parents on deck for 8 & under relays.</p> <p style="text-align: center;">All volunteer lists must be submitted no later than January 21, 2008</p> <p>All volunteers are admitted free and invited to Hospitality Room for refreshments during the meet.</p>

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OFFICIALS MEETING	Officials will meet in the Hospitality Room at 8:45 am.
CLERK OF COURSE	ALL 10 & Under Swimmers MUST report to Clerk of Course at West Pool. 11 & Older Swimmers MUST report behind the blocks at East Pool. All teams are required to have one parent on deck for 10 & Older relays and two parents on deck for 8 & Under relays .
POOL DECK	All coaches and volunteers must wear a badge in order to be admitted onto the pool deck. PARENTS WHO DID NOT VOLUNTEER TO WORK THE MEET WILL NOT BE PERMITTED ON POOL DECK.
SWIMMERS AREA	All swimmers will be housed in the Racquetball courts along the wall outside the pool area.
CONCESSIONS	Concession stand provided by Akron U.
FACILITY RULES	<ol style="list-style-type: none"> 1. NO swimmers in bathing suits are permitted in the spectator stands 2. NO spectators will be permitted on the pool deck 3. NO glass bottles 4. Shoes must be worn at all times outside the pool deck.
T-SHIRTS	PRE-ORDER ONLY. Order online at www.greenbarracudas.com , click on link for "Divisional T-shirts". T-shirts will cost \$15.00 each. Orders MUST be submitted and paid for no later than Monday, January 21, 2008 . We will distribute t-shirts on a "TEAM BASIS" at the meet. Please collect payment and orders and send one check made out to "GYSB" . Send payment to: <p style="text-align: center;">Valerie Schwartz Divisional T-Shirt Order 1376 Medley Drive North Canton, OH 44720</p>
AWARDS	Heat Winner Ribbons Medals to places 1 - 3, Ribbons to places 4 - 16
SCORING	Relays = 40, 34,32,30,28,26,24,22,18,14,12,10,8,6,4,2 Individual = 20,17,16,15,14,13,12,11,9,7,6,5,4,3,2,1
SPECIAL NOTES	<ol style="list-style-type: none"> 1. Coaches are responsible for the conduct and behavior of all their swimmers, before, during and after the swim meet. 2. No running, horseplay, roughhousing, throwing any objects or other rowdy behavior will be tolerated. 3. Teams are responsible for the clean up of their team's area. 4. The YMCA, GYSB Parent Board, and the University of Akron assume no responsibility for lost or stolen articles.